

Firethorne Country Club
1108 Firethorne Club Drive
Marvin, NC 28173
704-243-2433

The following information is provided for private parties and receptions that will be held at Firethorne Country Club.

1. Members arranging for functions with ten (10) or more persons are requested to plan a menu in advance. Entrée selections must be pre-determined.
2. The planning of all functions should be made with the Social Director to insure that all information and details are confirmed and posted in writing.
3. The banquet facility is available for both Members and Non-Members. Non-Members will be charged a room fee in addition to Food & Beverage charges.
4. A 7.75% sales tax and a 22% service charge will be added to all price quotes.
5. All prices are based per person.
6. A minimum expenditure of \$30.00 per person on food must be made on all Cocktail/Hors d'oeuvre parties or Receptions. The only exception will be on Children's Birthday Parties. (8) items minimum for hors d' oeuvres selections. Food will be displayed & replenished for up to (2) hours.
7. No Food or Beverages may be brought into the Club for use at a function except wedding cakes, wedding cookies, birthday cakes or anniversary cakes.
8. A guarantee of the number of persons is required at least 72-hours in advance of the function. Charges will be made for the greater of the guarantee or the actual number served. If your function is held on a Tuesday, please make your guarantee on Sunday, since the Club is closed on Mondays.
9. The Club will furnish tables, linens, glasses and other items of similar nature at no extra charge. Any special or extra items that the Club has to rent will be billed to you.
10. Special items such as silver, goblets, props, etc. should be brought in the day of the event, as early as possible. The Club is not responsible for items brought into the Club. Any of these special items should be cleared through the Social Director or Club Manager prior to the function. Items brought in should be ready for use (i.e. silver polished, linens ironed, etc.). Rented table linens must arrive at the Club at least 24-hours in advance of your event. The Club is not responsible for floral arrangements not removed immediately at the conclusion of an event. The Club is not responsible for any rented items.
11. We suggest that you arrange all decorations and music for your function. If you need assistance, the Social Director or Club Manager can suggest businesses to use. If you contract a musical performer, any food or beverage accommodations must be submitted to the Club 48-hours in advance. Appropriate charges will be made.

12. In most cases, your room would be available for decorating by 10:00 AM for a noon function, and by 4:00 PM for an evening function, on the day of your event. Please call in advance if you plan to decorate or flowers are to be delivered. Please contact the Social Director or Club Manager if these times are not convenient.
13. The Club will not reserve parking spaces for anyone for any function.
14. Malt beverages, unfortified wine, fortified wine and spirituous liquor will only be served to persons 21 years of age and older. The Club may require proof of age from individuals. Without regard to age, persons who appear to be intoxicated will not be served any alcoholic beverages, and may be required to leave the premises. The Club reserves the right to refuse service to anyone. No multi liquor drinks or shots will be served at any wedding reception or banquet functions.
15. Non-Members will pay a room rent charge as follows:

St. Andrews Room -	\$1,000.00
Prestwick Room -	\$200.00
Killarney Room -	\$150.00
Gailes (Tent) -	\$600.00
Out Door Ceremony	\$600.00

A normal wedding reception is 4 hours a 5th hour may be requested prior to your event
16. Member's account will be charged accordingly for all functions. Non-Members will be required to pay a deposit of \$2,000.00 to reserve a date and particular room. In the case of a cancellation the deposit is non refundable. Non-Members are required to prepay 50% of the estimated bill 90 days in advance, 25% due 30 days and balance due in full on the day of the event.
17. If there is a special request that is not on our banquet list, please feel free to contact us and we will do our best to accommodate your needs.
18. A \$10,000.00 minimum is required for a Saturday function in the months of March, April, May, June, July, August, September, October, November and December. Inquire about special rates for January, February and Sunday events.
19. The Club will provide ample food for your enjoyment throughout your event, however, our policy prohibits taking leftover food or beverages from the Club premises.
20. A Member or the responsible party is liable for any damage to the Club property during the event.

Thank you for your consideration of Firethorne Country Club to hold your function. Please feel free to contact the Social Director or Club Manager if you have any questions.

Sincerely,

FIRETHORNE COUNTRY CLUB
Barbara Nifong
Social Director

July 2009